

## SECTION .2100 - LICENSURE

### 10A NCAC 13D .2101 APPLICATION REQUIREMENTS

(a) A legal entity shall submit an application for licensure for a new facility to the Nursing Home Licensure and Certification Section of the Division of Health Service Regulation at least 30 days prior to a license being issued or patients admitted.

(b) The application shall contain the following:

- (1) legal identity of applicant and mailing address. This is the full legal name of the corporation as on file with the NC Secretary of State, partnership, individual or other legal entity owning the nursing home. The license will be issued to the entity and it will become the licensee;
- (2) name or names under which the facility is presented to the public;
- (3) site and mailing address of facility;
- (4) ownership disclosure including names and contact information of owners, principals, affiliates, shareholder and members. "Owner" means any person who has or had legal or equitable title to or a majority interest in a nursing home. "Principal" means any person who is or was the owner or operator of a nursing home, an executive officer of a corporation that does or did own or operate a nursing home, a general partner of a partnership that does or did own or operate a nursing home, or a sole proprietorship that does or did own or operate a nursing home. "Affiliate" means any person that directly or indirectly controls or did control a nursing home or any person who is controlled by a person who controls or did control a nursing home.
- (5) building owner including names and contact information;
- (6) management disclosure including names and contact information;
- (7) multiple facility system disclosure within North Carolina including names and contact information of parent company and senior officer. A multiple facility system is defined as two or more nursing homes or health care facilities under the same ownership.
- (8) operation disclosure including names and contact information for the administrator, director of nursing, activity director, social services director, medical director, emergency on-call dental provider, therapy providers, medical records professional, pharmacy consultant and dietary consultant. Pharmacy location disclosure including name and contact information of the pharmacist manager;
- (9) name and current license number of the administrator, director of nursing and the medical director;
- (10) continuing care retirement community disclosure;
- (11) combination facility disclosure including which rules the facility intends to apply for the operation of the adult care home beds; and
- (12) the total licensed bed capacity including nursing facility general beds, nursing facility special care unit dementia beds, nursing facility ventilator beds, adult care home general beds and adult care home special care unit dementia bed.

*History Note: Authority G.S. 131E-104; 131E-102;  
Eff. January 1, 1996;  
Amended Eff. July 1, 2012;  
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 22, 2015;  
Amended Eff. August 1, 2026.*